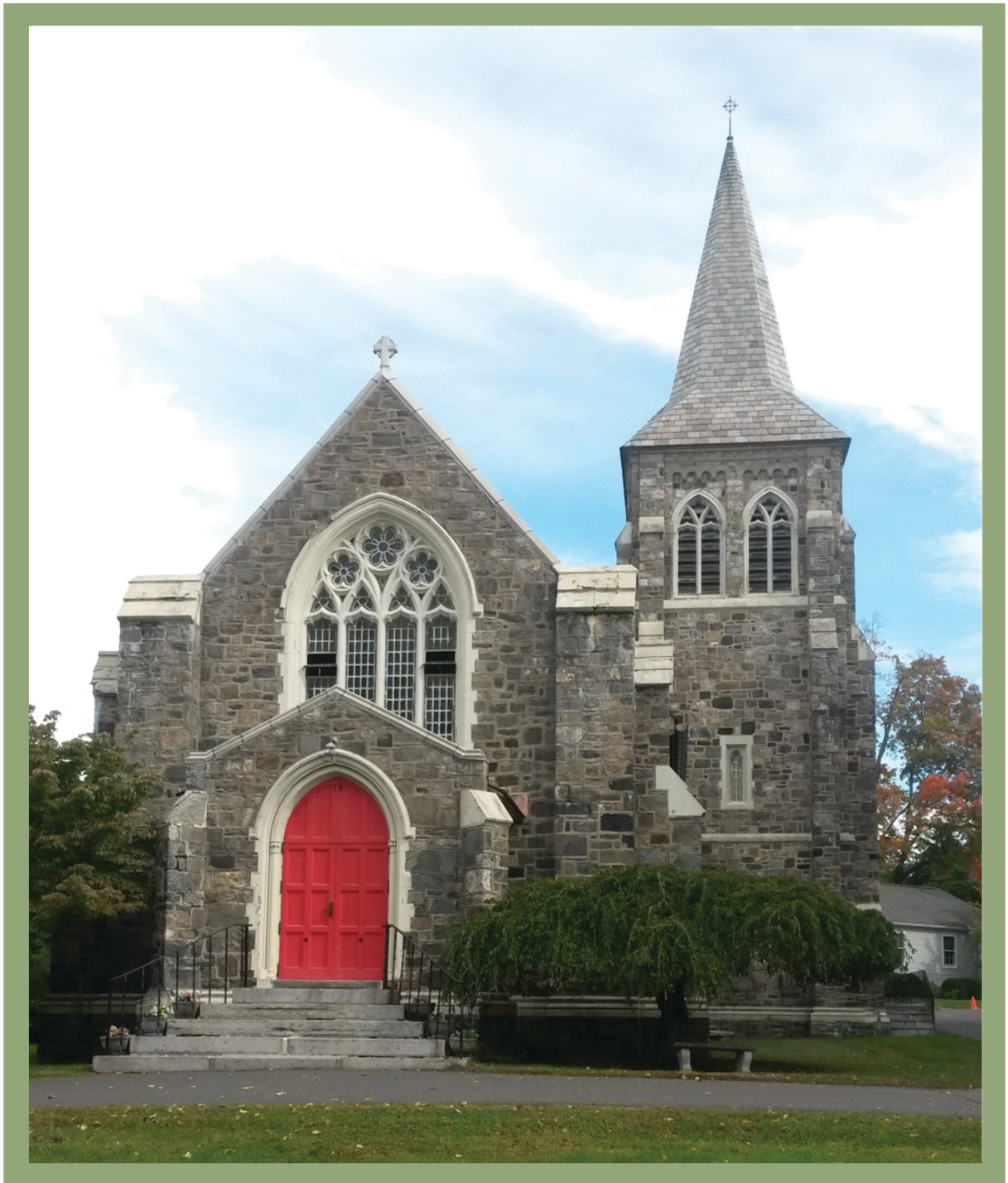


St. Johns Annual Report 2018



January 27th, 2019

St. John's Church

78 Green Hill Rd, Washington, CT 06793



ST. JOHN'S MISSION STATEMENT

St. John's understands its Mission as an obligation to respond creatively and faithfully to the emerging and evolving needs of the parish, the wider Episcopal church, and the community of Washington.

St. John's Mission is to fulfill its commitment in its word and actions by...

- responding to the needs of those around us with our hearts and hands and financial resources;
- striving for justice and peace among all people and respecting the dignity of every human being;
- providing a spiritual home for all who join us in worship in keeping with the Anglican tradition according to the Book of Common Prayer;
- serving Christ in all people, loving our neighbors as ourselves;

St. John's understands its Mission as an authentic expression of its unique gifts which together define its spirituality identity as community of faith, specifically

- its instinct for an open and inclusive hospitality, extending God's welcome in broad and diverse ways;
- its deep and long-standing commitment to music as an important and integral expression of worship;
- its diverse intellectual resources

Thank you to all who have made pledges to support St. John's Church in 2019

Mr. & Mrs. William Bardel
Ms. Joan M. Beattie
Mr. & Mrs. Edward S. Bent
Mr. Hunter Brown & Miss Tillie Page Laird
Mr. & Mrs. Robert C. Coles, Jr.
Mr. & Mrs. Timothy Daly
Mr. & Mrs. Thomas T. Daniels
Mrs. Mary Davis
Mr. & Mrs. Larry Di Fabrizio
Ms. Sophie Sutton-Drubner
Mr. & Mrs. Thomas Dulack
Mrs. Natalie Dyer
Ms. Ashleigh Fernandez
Ms. Emily Fitzhugh
Ms. Holly Flor & Capt. Rudy Mangels
Mr. & Mrs. Robert H. Futh, Jr.
Mrs. Wallace H. Gray
Ms. Diana Hardee

Mr. & Mrs. Kenneth A. Hecken
Mr. Tom Hollinger
Dr. & Mrs. Herbert Keating
Mr. & Mrs. Larry Littlefield
Mr. & Mrs. John A. Magee
Mr. & Mrs. Philip Markert
Ms. Sarah Lee Martin & Mr. Andris Kalnins
Ms. Julia Metcalf
Mr. & Mrs. Alexander Purves
Mr. & Mrs. Robert Reynolds
Mr. & Mrs. Jerry Strawbridge
Mr. & Mrs. Richard Thompson
Dr. Ann Belford Ulanov
Bishop & Mrs. Keith Whitmore
Mr. & Mrs. Thomas R. Witt
Mr. & Mrs. Harry Wright

**Saint John's Episcopal Church
Washington, Connecticut**



ANNUAL MEETING

January 27, 2019



AGENDA

CALL TO ORDER AND OPENING PRAYER

MINUTES OF THE 2018 ANNUAL MEETING OF THE PARISH

PRESENTATION OF THE SLATE FOR ELECTION TO THE VESTRY

ELECTION OF VESTRY MEMBERS AND OFFICERS

PRESENTATION OF THE 2019 BUDGET AND FINANCIALS

REPORT OF THE CAPITAL CAMPAIGN

OTHER REPORTS

Buildings and Grounds
Altar Guild
Flower Committee
Music Program
Hospitality Committee
Outreach Committee
2018 Bazaar

ADJOURNMENT AND CLOSING PRAYER

NOTES

MINUTES OF THE ANNUAL PARISH MEETING JANUARY 28, 2018

The Reverend Susan McCone opened the meeting with a prayer.

The meeting marks the 223rd year of St. John's Church in Washington, Connecticut.

The meeting was well attended with 31 qualified voting members present.

The Minutes of the 2017 Annual Meeting were accepted.

The slate of officers and Vestry members was presented. There being no nominations from the floor, the Clerk of the Vestry cast one vote for the unanimous acceptance of nominations. The vote was seconded and the slate was elected as presented.

The members elected to the Vestry are as follows:

Rebecca Bent for a term of three years;

Darcy Campbell for a term of three years;

Charles Dubow for a term of three years.

The Treasurer's Report for 2017 and the proposed budget for 2018 were presented as approved by the Vestry. These were available in printed form in the Annual Report along with charts showing the allocation of the projected income and expenses for 2018. Ms. Parkin said that the budget may be modified if that is required.

Mr. Dubow provided background information about the problems with the septic system. These are being addressed.

Mother Susan reported that a family service once a month on Saturday is off to a good start. She explained that the service is held on Saturday because there are sports on Sunday.

Ms. McFeely spoke about the St. Elizabeth's Guild. New members are always welcome as are ideas for projects.

She also thanked everyone who worked on the Bazaar.

Mr. Gilleppe thanked Mother Susan, Ms. McFeely, Ms Parkin and others, including Mr. Brown, Mr. Wessely, and Ms. Gandt for all that they have done.

Following a prayer, the meeting was adjourned.

Respectfully submitted,

Joan M. Beattie

Joan M. Beattie, Clerk of the Vestry

NOMINATIONS FOR OFFICERS AND MEMBERS OF THE VESTRY FOR 2019

The Vestry presents the following nominations for Officers and new members of the Vestry to begin serving as of February 2019.

David Gillespie and Susan McFeely

For 2-year terms as Wardens

Joan Beattie; Clerk

Andris Kalnins, Treasurer; **Hunter Brown**, Assisting Treasurer

Robert Futh

I believe that a Vestry member is more than a casual Sunday visitor. In addition to regular Sunday attendance, vestry members must be willing to do extra tasks for St. John's and know when to ask for more help. The Vestry should be the binding force which holds our parish together. Most of all, a Vestry member must be prepared to listen. St. John's means a lot to me, so I hope to be able to make this commitment.

Since joining the church fifteen years ago I have enjoyed taking an active part as grounds chair, greeter, interim crucifer and member of the Vestry 2011-2016. Having lived in Washington for most of my adult life, I have also been active in the community: EMT for 28 years and treasurer, president, board member of the Ambulance Assn., and on the Inland Wetlands Commission. Married to Sally for 51 years, we have worked together in our peach orchard for forty and plan to go on doing this as long as we enjoy it!

Andris Kalnins

Andris grew up in Windham County making him a life-long Connecticut resident. A graduate of the University of Connecticut and the Harvard Graduate School of Business, Andris had a long standing career as a Managing Director of The Chase Manhattan Bank in both the Aerospace and Domestic Institutional Banking groups. Currently, he is a Senior Vice President at Moody's Investor Services. An avid reader of history, Andris also loves to garden and grow organic vegetables. He enjoys golf and tennis and playing fetch with his Norwich Terrier, Chester. While still maintaining a residence in Manhattan where Andris serves as President of the coop board, Andris and his wife, Sarah Lee, became part time residents of Washington in 1998 and were married at St. John's. They are enthusiastically engaged in all aspects of parish life and are also supporters of local conservation organizations.

Larry Littlefield

Larry and his wife Constance live in Bethlehem full time after years of being weekenders. They joined St. John's in mid-2017. They raised their two children in New Canaan. Prior to joining St. John's, they were active members of the Congregational Church of New Canaan. Larry was chairperson of the Youth Group ("YG") Parental Board. The YG consisted of 120-150 high school students which required active oversight and participation.

Larry currently is a consultant for equity investors in the rail freight marketplace. Prior to his "semi-retirement" he was an SVP at Wells Fargo Rail group. Both he and Constance enjoy golfing and are members at the Washington Club and Country Club of New Canaan.

MB Witt

I grew up as a church mouse in Clinton, SC. My parents, along with several other Presbyterian College professors, were founders of All Saints Episcopal Church in Clinton. I married Tom Witt, an architect working for RTKL in Baltimore, where we had our daughter, Sara. We were transferred to Dallas in 1980 and were there for twenty four years before moving to Miami and then the New York area. After Tom retired in 2011, we moved to New Preston. I am the proud grandmother of Vivienne Cummings.

Professionally, I was the showroom manager for a large gift showroom at the Dallas Trade Mart and the sales manager for cookie company before accepting the position as the Program Director for The Episcopal Center For Renewal for the Dioceses of Dallas and Ft. Worth. In retirement, I was on the docent board of Vizcaya Museum House and Garden in Miami.

Church Experience:

Vestry of Holy Communion in Plano, Texas, Vestry of Incarnation Episcopal Church in Dallas, Vestry of St. Philip's Episcopal Church in Coral Gables, Florida. Altar Guild of Incarnation, St. Philip's and St. John's. I am a charter member of the revival of the chapters of The Daughters of the King, an international prayer organization, in both Incarnation and St. Philip's. I was very active in the Cursillo movement in Dallas and Ft. Worth and loved serving at a Miami soup kitchen.

At St. John's, I have served as the Altar Guild Director, helped with the Bazaar, Larder Chairman, Greeter and served on the Hospitality Committee.

2019 PROJECTED BUDGET

St. John's Church Projected 2019 Income and Expenses

	2019 Proposed Budget	
<u>INCOME</u>		
Pledge Income	\$114,900.00	
Prepaid Pledges	\$20,450.00	<i>\$20,450 in 2019 pledges was prepaid in 2018 and carried forward to 2019</i>
Plate & Non-Pledge Contributions	\$28,000.00	
Fundraising Income		
Bazaar Net Income	\$40,776.66	<i>*2018 Bazaar income \$68,620 minus expenses \$28,744</i>
Endowment Fund Disbursement	\$18,472.00	<i>*2018 Actuals show annual 5% disbursement plus \$100,000 draw. 2019 figure is only 5% annual disbursement.</i>
Miscellaneous Income	\$10,040.00	<i>Interest Income, Church/Parish Hall Usage Fees, and Memorial fees</i>
Total Income	\$232,638.66	
<u>EXPENSE</u>		
Clergy	-\$65,000.00	<i>*2018 Actual included SJM's Compensation through 9/30/18 plus supply clergy.</i>
Music	-\$45,364.00	<i>Music Director & Organist Compensation, Sheet Music, Organ & Piano Upkeep</i>
Parish Life	-\$5,600.00	<i>Adult Forum, Vestry, Library & Hospitality</i>
Diocesan Pledge & Conference	-\$29,288.00	
Liturgical Supplies/Flowers		
Altar Flowers <i>net income/expense</i>	\$1,000.00	<i>Estimated donations of \$1500 and expense of \$450</i>
Church Decorations <i>net income/expense</i>	\$2,000.00	<i>Estimated donations of \$4000 and expense of \$2000</i>
Liturgical Supplies <i>net income/expense</i>	-\$1,100.00	<i>Estimated donations of \$150 and expense of \$1250</i>
Facility Maintenance	-\$41,946.00	<i>Sexton, Grounds Maintenance (HVAC, Alarm, Mowing/Plowing, Pest, etc) & Repairs</i>
Building Utilities	-\$32,500.00	<i>Phone, Internet, Fuel, Electricity & Water for Church campus</i>
Insurance	-\$11,364.00	<i>Property Insurance & Worker's Comp Insurance</i>
Administrative Expenses		
Parish Administrator/Bookkeeper	-\$45,344.00	
Parish Office Expense	-\$21,650.00	<i>Computer, Printing/Copier Expenses, Office Supplies, Postage, Financial Service Fees, & Advertising/Marketing</i>
Payables carried over from prior year	-\$2,580.88	<i>As of 12/31/2017, the payables were \$83802.92 which included \$35440.11 in Bazaar expenses. We finished 2018 with only current payables, totaling \$2580.88.</i>
Total Expense	-\$298,736.88	
Net Income/(Loss)	(\$66,098.22)	

Account Balances

Account Name	Balance on Dec 31, 2017	Balance on Dec 31, 2018
1001 · CAPITAL CAMPAIGN		
Capital Campaign Funds	108,326.53	94,514.53
Memorial Garden Funds	12,075.00	12,075.00
Due to/from St. John's Church	-3,169.75	-12,613.91
TOTAL 1001 · CAPITAL CAMPAIGN	117,231.78	93,975.62
10042 · Union Savings Savings Acct		
Restricted for Music	33.65	33.65
Emergency Center Contributions	7,600.00	100.00
2019 Prepaid Pledges	0.00	20,450.00
Restricted for Copier	0.00	0.00
Restricted for Davis Hollow Maintenance	1,500.00	1,500.00
Bazaar Income	0.00	40,607.37
Rector's Outreach Funds	0.00	894.97
TOTAL 10042 · Union Savings Savings Acct	9,133.65	63,585.99
1005 · GENERAL OPERATING ACCOUNT	0.00	16,762.20
Line of Credit (<i>available balance</i>)	17,971.41	20,000.00
1006 · SPECIAL RESTRICTED FUNDS	0.00	10,792.51
1008 · HULL SCHOLARSHIP ACCOUNT	30,042.08	74,983.61
1103 · 1104 · EPISCOPAL INVEST FUND UNRESTRICTED	500,676.32	405,317.95
TOTAL	675,055.24	674,625.37

REPORT ON THE CAPITAL CAMPAIGN FOR 2018

David Gillespie ~ Susan McFeely ~ Hunter Brown ~ Mary Davis

Due to a transition year at St. John's, little progress was made to raise additional funding for the Capital Campaign. It is our hope that we will be able to strengthen our focus on the Campaign in 2019.

Extensive masonry and stone work still remains to be done in order to restore the exterior walls of the Church. It is estimated that this work will cost approximately \$500,000-\$600,000. The work that needs to be done includes removing all loose flagstone and biological growth, as well as all painted masonry coating, residual chemical sealants; cutting out old and deteriorated mortar joints to a minimum depth of $\frac{3}{4}$ inch, or back to sound, solid back-up material (not to exceed 1 inch depth); and re-pointing all mortar joints found to be open, shelled, cracked, damaged, deteriorated or otherwise defective. It is estimated that at least 15% of all joints will require re-pointing at the front and side entrances to the Church (Narthex and Vestibule), and that all cracked, damaged and deteriorating stones need to be replaced with new stone that matches existing surrounding stone.

BUILDINGS AND GROUNDS REPORT FOR 2018

Charles Dubow

The Grounds & Maintenance committee has nothing to relate for the annual report. Aside from the normal creaking and decay of an old building, the church and its property seem to be in relatively decent condition.

We had a frustrating day in November when we tried to rake leaves--thanks to Darcy, her husband Chris, and their kids for their invaluable assistance!--and we will aim to have a more comprehensive clean-up in the spring. Hopefully it will be less windy!

ALTAR GUILD REPORT FOR 2018

MB Witt

It is with deep gratitude that I thank all our dedicated Altar Guild members who have so faithfully served this year: Joanne Bauer, Charles Dubow, Camille Gillespie, Susie Magee, Sarah Lee Martin, Ginny Reynolds, and Marty Rook. As new Altar Guild members, we welcome Caroline and Rich Thompson. We look forward to adding additional members to the Altar Guild.

If you are looking for a way to serve the Lord that is most gratifying, we invite you to explore the opportunity of being on the Altar Guild. The work is not difficult, nor does it require a huge time commitment. Learning the ins and outs is an easy process. Come join us!

FLOWER COMMITTEE REPORT FOR 2018

Susan Markert

Our philosophy this year has been to “be creative” and original and ‘limit expenditures.’ This required using a variety of potted plants and sourcing our flowers from our own and other parishioners’ gardens. Many thanks to those who have allowed us to cut blossoms and branches. We look forward to their continuing generosity in 2019.

The dedication of the Flower Committee has been outstanding. Thanks to Veronique Dulack, Alec Purves, and Lee Reese, beautiful floral arrangements have enhanced our worship throughout the year.

We don’t have precise records for 2018, however, most weeks the committee provided flowers or plants for both the High and Lady Chapel Altars with special floral displays orchestrated by Chris Zaima for Easter and at Christmas by Alec Purves and Veronique Dulack with able assistance from Suzie Whitmore. Their generosity of time and talent is greatly appreciated by all. Sadly, there were a few Sundays when there were no flowers, a good reminder that donations and pledges are essential if we are to carry on with our ministry.

We are immensely grateful to Laura Daly, Sally Futh, Tillie Laird, Loretta Stagen, and MB Witt for pitching in and helping at times and to Jorge for his able assistance with setting up and cleaning up on special occasions. Also special thanks to the office staff for their continual support and most especially to Isobel Moore who went above and beyond the call of duty, providing plants several times in 2018 and she kept them watered.

It has been a great joy to work with this convivial group in beautifying St John’s. We are thrilled that Constance Littlefield, Julia Metcalf, Marlene Smith, and Ginny Reynolds have expressed a desire to be helpful. We do enjoy ourselves so please talk to any of us if you are interested in becoming part of our merry band. All are welcome.

MUSIC PROGRAM REPORT FOR 2018

Hunter Brown

As with many aspects of church life during the year, the Music Program was marked by transition which constrained its development, limited the number of programs on offer and led to the temporary dissolution of the choir. The latter part of the year saw the beginning of a firm recovery for the church as a whole and the re-establishment of St. John's choir led by Marguerite Mullee, our new Music Director. We are looking for new singers and we work for the return of those who were with us in the recent past.

Bruce Henley has ably served us as organist over the past several months. He has gained the respect and affection of the congregation not only for his ability at the organ and his facility with the liturgy, but for his kind disposition and good cheer. He wants to move on at the end of this month and we wish him well as he goes with our gratitude.

We have started the search for a permanent organist.

Finally, it is our hope that with the expansion of our choir St. John's can this year begin to offer one or more choral presentations and events in concert with groups from other churches in the area.

HOSPITALITY COMMITTEE FOR 2018

Tillie Page Laird

Sally Futh has organized coffee hours for many years and retired in April, 2018, after which I took over. She did a wonderful job and is a hard act to follow. Coffee hour consists of a team of two providing coffee and tea plus seasonal drinks (iced tea, lemonade, cider, egg nog), varied cheeses and dips with crackers or chips, sweets, fruit, and bite size sandwiches, though not all on the same day. Certain days have appropriate items such as hot cross buns on Good Friday, or cake and champagne for a wedding anniversary like the Fuths' last December 30th.

During this year, some new parishioners have volunteered and there are always friends to help when needed. Thanks to Jorge cleaning up the kitchen and refrigerator, it has been easier to put everything together on Sundays and clean up afterwards. We are always looking for new volunteers as some are away in the summer or winter. Volunteering for coffee hour is easy and fun. You get to know other parishioners, some of whom are good cooks! If anyone would be interested, please let me know. Seasoned volunteers or I will partner with newcomers to get them started.

OUTREACH REPORT FOR 2018

Véronique Dulack

Thanks to everyone's generous and growing participation, the St Elisabeth Guild expanded its outreach mission.

Contributions to The Warren Food Bank which serves the local community including Washington.

- We collected monthly supplies of food and other items most sought after to fill the current needs of the Warren Food bank. Lists of the needed supplies, depending on the time of year, are included in the weekly eblast. It is useful to know that most of the families they serve are households of just 1 or 2, so smaller jars and containers of nonperishable foods are preferred (canned vegetables, fruits and soups, cereals and pasta, pasta sauces, condiments, juice, sugar, flour. Hygiene and cleaning products).
- 12 pies were donated to supplement the Thanksgiving Food Basket.

Our partnership with *The Covenant to Care for Children*

During the course of the year, St John participated in meeting the needs of children on specific occasions. These are children facing poverty-driven issues whose families are among the working poor. *Covenant to Care for Children* (www.covenanttocare.org) is an organization based in Hartford (with local chapters) which provides and distributes statewide essential goods for children from birth up to 18 years. Every child's need is identified and reported by a social worker, allowing us to respond directly to the recipient's specific requests. A list of the suggested supplies are provided by the Covenant to Care organization.

- **Christmas and Angel Tree:** chaired by Marlene Smith

33 children ranging in age from 3 to 16 received gifts from St. John's parishioners. We learned that having gifts delivered early in December was better than later in the month when the Christmas rush was happening. We also learned that in some cases, requests for gift cards to specific stores proved to be difficult. We found that a simple solution is to purchase Visa or MasterCard cash cards at Staples, Office Depot, CVS. That will be carefully explained in 2019.

The generosity of many St. John's parishioners helped make Christmas a bit brighter for the children served and we look forward to expanding our participation next year.

- **Easter Baskets.** Will be chaired by Natalie Dyer in 2019

Over 32 Easter baskets filled with toys, books and writing supplies were distributed to children age 3 to 5.

- **Back to School Backpacks:** chaired by Véronique Dulack.

*In early August, 32 backpacks filled with school and drawing supplies and books for children age 2 to 5 were donated. This is one of the most important drives of *The Covenant to Care* who distributes over 850 backpacks. statewide each year. We are looking forward to increase our participation next year*

BAZAAR 2018

2018 marked the 29th anniversary of the St. John's Bazaar. In the midst of a difficult transition year, the Bazaar was a financial success.

	Income	Expense
Underwriting/Donations	3,600.00	0.00
Preview Party	16,250.00	1,648.98
Angels	1,500.00	
Archangels	8,000.00	
Tickets	6,750.00	
Event Labor		500.00
Preview Party Food & Drink		1,148.98
Vendor Fees	2,317.85	0.00
Bistro	318.78	192.78
Bistro Sales	126.00	
Bistro Food		192.78
Bistro Donation	192.78	
Cheese & Larder	2,633.00	638.71
Cheese & Larder	2,633.00	
Cheese Expense		374.43
Larder Expense		264.28
Greenhouse	2,294.00	817.00
Greenhouse	1,477.00	
Greenhouse Expense		817.00
Greenhouse Donation	817.00	
Marketplace, Tag Sale and Couture	23,313.75	727.52
General/Marketplace	10,469.75	
Tag Sale	2,035.00	
Couture Closet	10,809.00	
Tags, labels, etc		481.77
Materials and supplies		245.75
Raffles and Gift Tree	1,335.50	113.99
50/50 Raffle	235.00	
Mystery Wine	770.00	
Gift Tree	330.50	
Envelopes and supplies		113.99
Silent Auction	17,400.00	3,110.99
Paid	\$16,850.00	
Unpaid	\$550.00	
Silent Auction expenses		3,110.99

BAZAAR 2018

Printing and Mailing		3,149.73
	Save the Date	617.78
	Invitation	2,531.95
Advertising		2,117.66
	Road signs	336.00
	Republican American	703.87
	Prime Publishers	842.71
	Save the Date Advertisement	235.08
Tenting		6,681.61
Licenses and fees		60.00
Bazaar Labor (Admin)		3,262.25
	Joan Burgess	1,043.75
	Pia Gandt	1,665.00
	Sarah Eyre	553.50
Bazaar Labor (Set up & take down)		6,165.00
	Chris Zaima	600.00
	Jorge Artieda	2,040.00
	Rodrigo Artieda	2,150.00
	Wesley Avery	1,375.00
Bazaar YTD 2018	69,462.88	28,686.22
	<i>(as of 1/21/2019)</i>	
	Net Income/Loss	40,776.66

I would like to thank my co-chairs, Holly and MB, for their major contributions this year and to all the dedicated parishioners, staff, and donors who helped make this event a success.

Respectfully submitted,

Susan H. McFeely, Chair

Susan McFeely, Chair



WELCOME TO ST. JOHN'S PARISH

CLERGY

Bishop Keith Whitmore

STAFF

Dr. Marguerite Mullee, *Music Director*

Sarah Eyre, *Parish Administrator*

Joan Burgess, *Foundation Administrator*

Jorge Artieda, *Sexton*

OFFICE HOURS AND EMERGENCIES

The Parish Office is open Monday through Friday from 9:00 a.m. to 3:00 p.m. Should you wish to make an appointment to see Bishop Keith, please call the Parish Office, during normal office hours. If there is a pastoral emergency, please call either the Parish Office or the Rectory (860-868-9741).

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